



2025/26 CONFERENCING & EVENTS GUIDE

OAKS WELLINGTON HOTEL

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oakshotels.com



Welcome to Oaks Wellington Hotel.

START PLANNING YOUR NEXT EVENT WITH OAKS.

Nestled between harbour and hills, and famous for its vibrant creative culture fuelled by great food, wine, craft beer, coffee and events, Wellington is a cosmopolitan city with an energetic personality. Oaks Wellington Hotel offers modern accommodation in the heart of Wellington's entertainment precinct. Boasting spectacular views, and convenient amenities the hotel's contemporary look, pays homage to the building's history, originally an iconic Ford vehicle assembly plant. The hotel offers spacious accommodation, with studio or hotel rooms. In addition, the hotel features an onsite restaurant and bar, and gym facilities.

Oaks make it easy for you to choose your conference or meeting set up and decoration details, or event-specific equipment requirements. The property offers four flexible function rooms, each can be customised in terms of configuration setup and can be utilised as one large area or split into separate breakout rooms. The unique event spaces are ideal for small to medium sized conferences, training workshops, meetings and networking events. Our Executive Chef is available to consult with you and design a custom food and drink menu package that caters to your specific requirements to ensure your event is a success.

MEETINGS & EVENTS *Made Easy*



LIVE BOOKING TOOL

Make instant bookings with our live booking tool. Browse floor plans and order food & beverage, AV, theming with just a few clicks.



LEADING REGIONAL PARTNER

As a leading regional events partner, Oaks boasts 10+ versatile and unique conferencing and events facilities throughout Australia & New Zealand. Across picturesque settings, the locations lend themselves to suit intimate cocktail parties, engaging delegate events or extravagant gala dinners.



ACCOMMODATION OPTIONS

Our diverse range of flexible accommodation is what sets us apart. With spacious hotel rooms, 1,2 and 3 bedroom suites and villas across various locations, your guests will feel at home throughout their stay, with a comfortable space to retreat.



CUSTOMER EXPERIENCE

We pride ourselves on our exceptional service and experienced onsite events team, who will assist you every step of the way to ensure your event is memorable for all the right reasons.



Our Hotel and Facilities.

Our dedicated events team can assist with a range of services including:

- Onsite accommodation requirements
- Pre and post function events
- Customised menu and beverage package options
- Event theming
- Audio visual support
- Team building events
- Wellness meetings

PROXIMITY INFORMATION

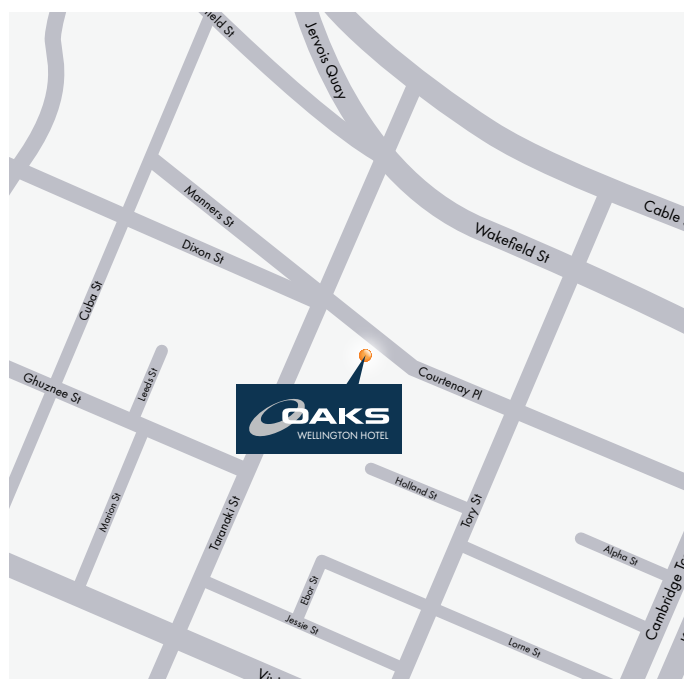
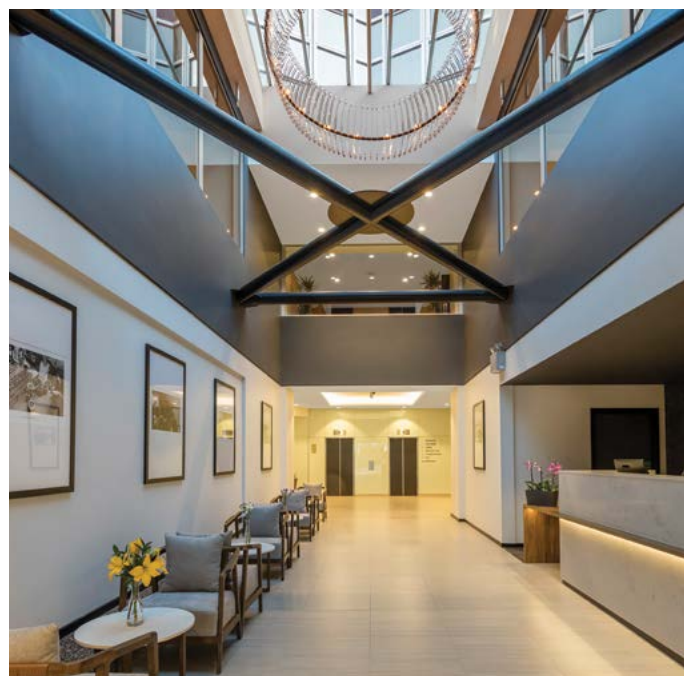
- Onsite Restaurant - Oak & Vine
- St James Theatre - 3m (next door)
- Tākina, Wellington's Convention & Exhibition Centre - 400m
- Museum of New Zealand Te Papa - 500m
- Wellington Waterfront Walk - 650m
- Mount Victoria - 800m
- Wellington Cable Car - 1.9km
- The Weta Cave - 7.3km

HOTEL FEATURES

- Restaurant and bar
- Gym facilities
- Function and meeting spaces
- Car parking

ROOM FEATURES

- Modern hotel rooms, studio and two bedroom apartments
- Stunning city views within close proximity of waterfront
- Balconies on selected rooms
- Air conditioning
- Internet access



Oaks Wellington Hotel
has all the facilities required
to make your next event a success.

Conference Rooms and Capacities.

TOTAL FUNCTION ROOMS: 4

FUNCTION CAPACITY: 200

ACCOMMODATION ROOMS: 226

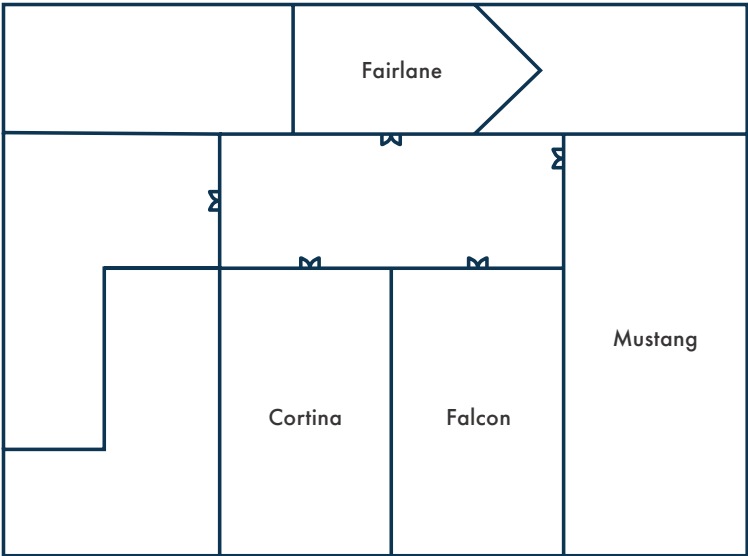
ACCOMMODATION CAPACITY: 452

TAKE A 3D VENUE TOUR

CLICK HERE

With four multi-purpose conference rooms, the versatile facilities at Oaks Wellington Hotel offer complete flexibility for any conference, meeting or event.

Venue	Sqm	Theater	Classroom	U-Shape	Banquet	Cabaret	Boardroom	Cocktail
Fairlane	24	-	-	-	-	-	12	-
Cortina	44	36	16	19	30	-	24	-
Falcon	44	36	16	19	30	-	24	-
Mustang	68	50	24	24	36	28	30	70
Falcon & Cortina	88	50	40	30	60	42	40	-
Mustang & Falcon	112	75	40	-	60	48	50	100
Cortina, Falcon & Mustang	156	150	56	45	120	90	40	150



Day Delegate Packages.

HALF DAY DELEGATE PACKAGE (MINIMUM 20 PAX OR ROOM HIRE FEE APPLIES)

Package includes:

- Room set up to your requirements
- Arrival tea and coffee
- Morning or afternoon tea
- Lunch
- Venue hire
- White board, pads, pens, mints and chilled water
- Wi-Fi inclusive
- Does not include AV system

FULL DAY DELEGATE PACKAGE (MINIMUM 20 PAX OR ROOM HIRE FEE APPLIES)

Package includes:

- Room set up to your requirements
- Arrival tea and coffee
- Morning and afternoon tea
- Lunch
- Venue hire
- White board, pads, pens, mints and chilled water
- Wi-Fi inclusive
- Does not include AV system

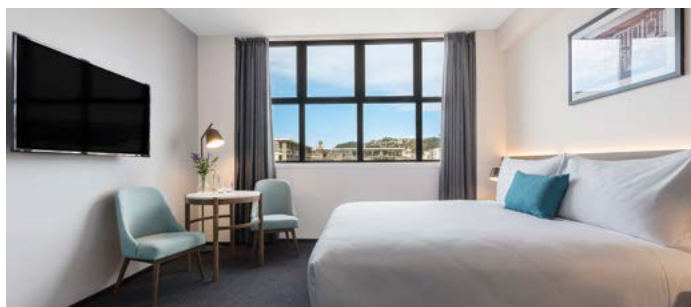


Accommodation Options.



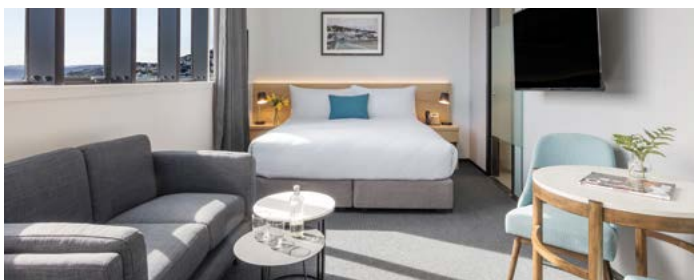
Hotel Room - Internal

Ideal for business travellers or holiday makers looking for fresh and trendy accommodation in the heart of Wellington. This internal facing room, features a king bed or 2 singles, tea and coffee making facilities, air conditioning, inclusive WiFi and room service powered by Oak and Vine Restaurant. This room caters to a maximum of 2 guests in total.



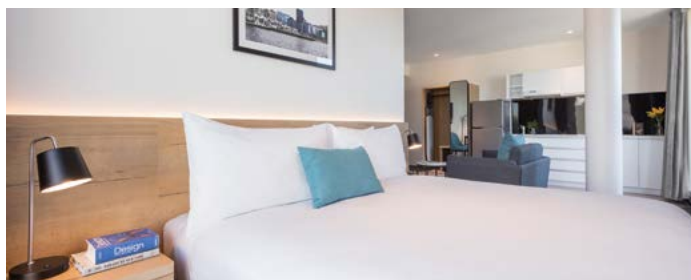
Hotel Room City View

Boasting sweeping views over Wellington City and its surrounds, our Hotel Room City Views are ideal for holiday makers and business travellers. Featuring a king bed, air conditioning, TV, inclusive WiFi and room service powered by Oak and Vine Restaurant. This room caters to a maximum of 2 guests in total.



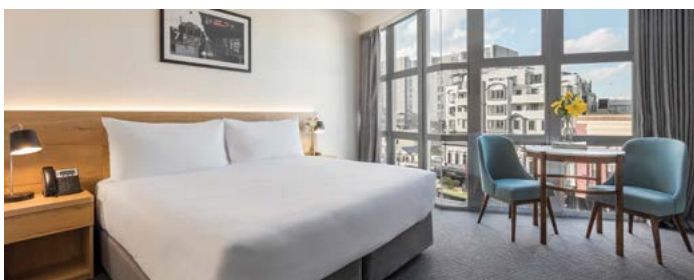
Studio Apartment

The newly refurbished rooms feature a fully equipped kitchenette, with either a king, queen or 2 single beds and a modern and fresh bathroom with walk-in shower. Room includes view of Wellington city and surrounds, tea and coffee making facilities, inclusive WiFi and room service powered by Oak & Vine Restaurant. This room caters to a maximum of 2 guests in total.



Studio Executive

Our Studio Executive rooms offer beautiful views of Wellington all with private balconies providing you a place to unwind and enjoy. Room includes view of Wellington city and surrounds, tea and coffee making facilities, inclusive WiFi and room service powered by Oak & Vine Restaurant. This room caters to a maximum of 2 guests in total.



Connecting Rooms

The newly refurbished rooms feature contemporary amenities including 2 king beds, 2 bathrooms with walk-in showers and tea and coffee making facilities. Offering views of Wellington City and surrounds the room includes WiFi and room service powered by Oak & Vine Restaurant. This room caters to a maximum of 4 guests in total.

Preferred Partners.

There is no better approach to solving challenges than the famous saying "two heads are better than one." That's why at Oaks we rely on the expertise of our preferred partners:

TEAM BUILDING

Create energy and motivate your employees with corporate team building activities from Pinnacle Team Events. Pinnacle Team Events offers a completely mobile service designed to ensure the success of your next conference, team day, training session or company celebration - wherever it may be. Pinnacle has a unique approach to corporate team building activities: "We don't do group hugs". All programs are designed to be entertaining, engaging and rewarding.



PHOTOGRAPHY

A unique collective of exceptional photographic talent with a 20+ year history of immortalising events across Australia that has won them an enviable blue-chip client list.



THEMING

This Space creates remarkable brand and event experiences through event management and execution, event styling, digital design, graphics, and 3D technology. Their diverse team at This Space has delivered local and internationally recognised events for over 15 years. Focusing on innovation, creativity and effective communication, This Space brings brands and events to life. With their combined experience, they have managed and executed over 1000 events, have worked with a range of budgets from \$10,000 to \$1M, and are known for engaging, immersive and award-winning events.



Minor Hotels

Your Global Events Partner.

One of the most exciting benefits of hosting your conference or event with Oaks Hotels, Resorts and Suites is that you get access to our amazing network of brands within the Minor Hotel Group.

Minor Hotels is an international hotel owner, trusted operator and investor currently with more than 560 hotels in operation across 6 continents. Minor Hotels passionately explores new possibilities in hospitality with a diverse portfolio of properties designed intelligently to appeal to different kinds of travellers. Through 8 brands; Anantara, AVANI, Oaks, NH Hotels, NH Collection, nhow Hotels, Elewana and Tivoli properties, Minor Hotels operates in 60 countries across Asia Pacific, the Middle East, Africa, the Indian Ocean, Europe and South America.

Whether you are considering an overseas conference, meeting, event or incentive trip, Minor Hotels offers a myriad of solutions to fit every budget and requirement. Head to minorhotels.com to explore the world of amazing opportunities for your next event.



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elewana
— COLLECTION —

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nh
HOTELS &
RESORTS


NH COLLECTION
HOTELS & RESORTS

nhow
HOTELS & RESORTS

TIVOLI
HOTELS & RESORTS

*Terms and conditions apply. Venue specific event terms will be supplied upon quote enquiry and contracting. Some of the images in this guide are for illustrative purposes only. For more information about our meetings & events venues please visit; oakshotels.com/en/meetings-events.

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LUXURY



PREMIUM



SELECT

